

Want to apply for an ePermit but don't know how? Follow these steps:

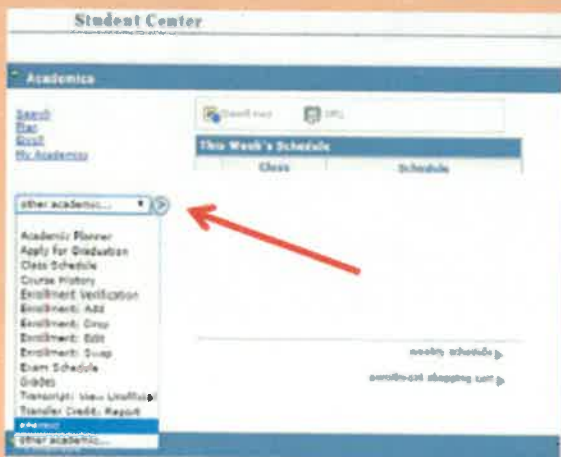


Step 1:

Log in with your CUNYFirst Username and Password at CUNY.edu

Step 2:

Click on Student Center.



Step 3 :

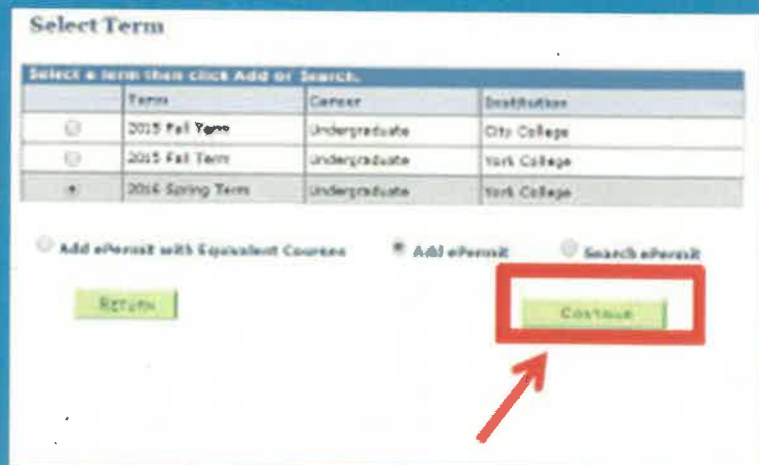
Click the drop down menu over “other academic...” and click on ePermit.

Step 4:

Select the semester in which you are applying for the ePermit and click “Continue”

*Note: Make sure to select your HOME school you are currently attending.

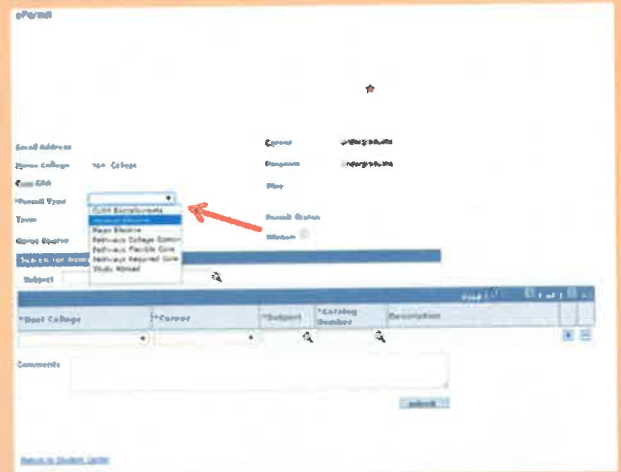
**Pressing the RETURN button will cancel your ePermit request.



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Step 5:

For ePermit Type:
Select the correct Permit type.



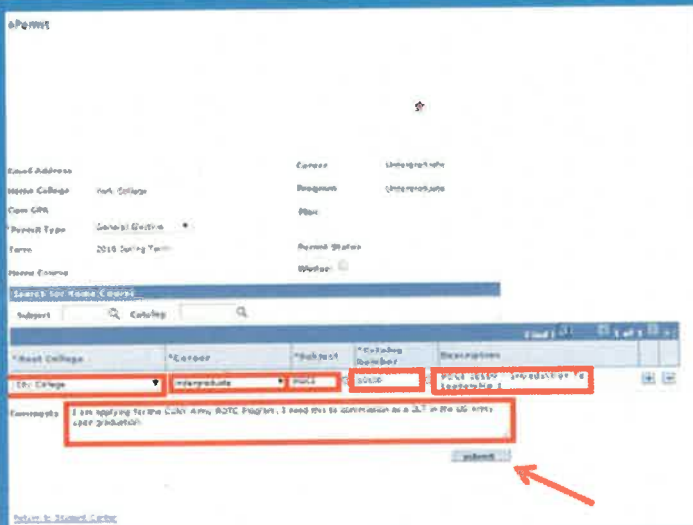
Step 6a:

IMPORTANT: Select the Hostos Home equivalent course

Step 6b:

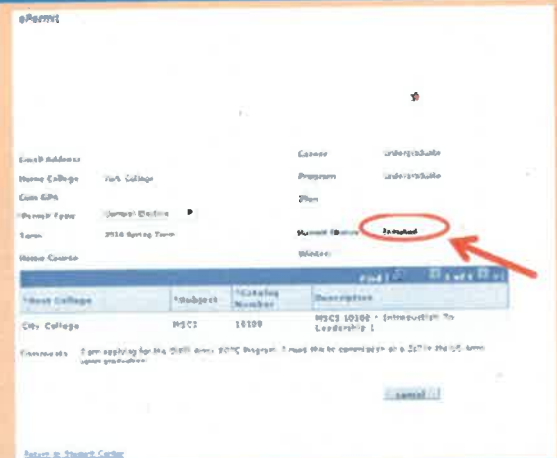
Select the appropriate information for Host College, Career, Subject, Catalog Number.

Fill in the comments with your reason for taking the ePermit and then click "Submit".



Step 7:

If the Permit Status says "Initiated", it is complete and you must wait for your ePermit to get approved.



Steps didn't help? Here are some life lines for further assistance applying to an ePermit:

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